

# CSC Biological and Medicinal Chemistry (BM) Division Meeting Sponsorship – Guidelines and Application

The BM Division of the CSC is committed to supporting external meetings that provide forums for communication and collaboration for chemists involved in biological and/or medicinal chemistry research in Canada. Please review the eligibility and statement of priorities below.

## ELIGIBILITY & RESTRICTIONS

- ‘**External meetings**’ refers to stand-alone scientific events such as conferences, symposia, or workshops, a major focus of which is **biological and/or medicinal chemistry**. Individual symposia organized in the context of larger conferences (i.e. Pacifichem, CSC, ACS, IUPAC, etc.) are outside the scope of support and **are not eligible**.
- Meetings must be organized in part or in whole by current members of the BM Division.
- Attendance to meetings must be open to all members of the BM Division, including trainees. Meetings that can be attended by invitation only and not by general registration **are not eligible**.
- Applications for support must be submitted at least 3 months in advance of the proposed event.
- Applications for support must be complete at the time of submission.
- Local or regional stand-alone meetings are eligible for sponsorship from the Division of up to a maximum of \$250.
- National or international stand-alone meetings are eligible for sponsorship from the Division of up to a maximum of \$500.
- For any sponsorship received, the BM Division requires electronic and/or print promotion in the form of logo placement.
- Total funding support for all conferences over one year will be limited to \$1000.

**EXTERNAL MEETING SPONSORSHIP APPLICATION.**  
*All fields must be completed.*

1. EXTERNAL MEETING NAME:

2. DATE(S) & TIME(S):

3. VENUE NAME AND ADDRESS:

4. WEBSITE:

5. RESEARCH FOCUS OF EXTERNAL MEETING:

6. ORGANIZERS (*PLEASE PROVIDE FULL NAME, EMAIL, AFFILIATION & MEMBERSHIP #*):

7. ANTICIPATED AUDIENCE DESCRIPTION AND NUMBERS:

8. PROPOSED USE OF THE REQUESTED FUNDS:

9. PLEASE ATTACH A COPY OF THE CURRENT PROGRAM SCHEDULE THAT INCLUDES A LIST OF ALL SPEAKERS WITH THEIR AFFILIATION AND RESEARCH TOPICS, AS WELL AS A LIST OF ALL ACTIVITIES INCLUDING POSTER COMPETITIONS, NETWORKING EVENTS, AWARD PRESENTATIONS, WORKSHOPS, ETC.

Applicant Name (Print): \_\_\_\_\_ Applicant Signature: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**Email completed applications to the BM Division Treasurer ([treasurer@csc-bmdiv.ca](mailto:treasurer@csc-bmdiv.ca)).**